

# Notice of Licensing Sub-Committee

Date: Tuesday, 14 December 2021 at 10.00 am

Venue: Virtual Meeting



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## Membership:

Cllr J J Butt

Cllr T Johnson

Cllr L Williams

Reserve 1: Cllr B Dion

Reserve 2: To be advised

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All Members of the Licensing Sub-Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5231>

If you would like any further information on the items to be considered at the meeting please contact: Michelle Cutler 01202 096660 or email [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

6 December 2021



Available online and  
on the Modern.gov  
app



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting directly relate to your registered interests?

Disclosable  
Pecuniary Interest

Yes

Declare the  
nature of the  
interest

Do NOT  
participate in  
the item at the  
meeting. Do  
NOT speak or  
vote on the  
item EXCEPT  
where you hold  
a dispensation

You must leave  
the room  
during the  
debate unless  
you hold a  
dispensation

Other Registerable  
Interest

Yes

Declare the  
nature of the  
interest

You may speak  
on the matter  
ONLY if  
members of the  
public are also  
allowed to  
speak at the  
meeting

Otherwise, do  
NOT speak or  
vote on the  
matter and  
leave the room  
during the  
debate unless  
you hold a  
dispensation

No

Does the matter **directly** relate to your  
financial interest or well-being or those  
of a relative or close associate?

Yes

You must disclose the interest.

Does the matter affect your financial  
interest or well-being:  
(a) to a greater extent than it affects the  
financial interests of the majority of  
inhabitants of the ward affected by  
the decision and;  
(b) a reasonable member of the public  
knowing all the facts would believe  
that it would affect your view of the  
wider public interest

Yes

You may speak on the matter ONLY  
if members of the public are also  
allowed to speak at the meeting

Otherwise, do NOT speak or vote on  
the matter and leave the room during  
the debate unless you hold a  
dispensation

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it  
lead a fair minded and informed  
observer to conclude that there was  
a real possibility or a real danger that  
the decision maker was biased?

#### Predetermination Test

At the time of making the decision,  
did the decision maker have a closed  
mind?

If a councillor appears to be biased or to have predetermined their decision,  
they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([susan.zeiss@bcpcouncil.gov.uk](mailto:susan.zeiss@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely  
in terms of the public  
interest

### Integrity

Councillors must avoid  
placing themselves under  
any obligation to people or  
organisations that might try  
inappropriately to influence  
them in their work. They  
should not act or take  
decisions in order to gain  
financial or other material  
benefits for themselves,  
their family, or their friends.  
They must declare and  
resolve any interests and  
relationships

### Objectivity

Councillors must act and  
take decisions impartially,  
fairly and on merit, using the  
best evidence and without  
discrimination or bias

### Accountability

Councillors are accountable  
to the public for their  
decisions and actions and  
must submit themselves to  
the scrutiny necessary to  
ensure this

### Openness

Councillors should act and  
take decisions in an open  
and transparent manner.  
Information should not be  
withheld from the public  
unless there are clear and  
lawful reasons for so doing

### Honesty & Integrity

Councillors should act with  
honesty and integrity and  
should not place themselves  
in situations where their  
honesty and integrity may  
be questioned

### Leadership

Councillors should exhibit  
these principles in their own  
behaviour. They should  
actively promote and  
robustly support the  
principles and be willing to  
challenge poor behaviour  
wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

**1. Election of Chair**

To elect a Chair of this meeting of the Licensing Sub-Committee.

**2. Apologies**

To receive any apologies for absence from Members.

**3. Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

**4. Protocol for Public Representation at Virtual Meetings**

5 - 8

A revised protocol for public representation at formal virtual meetings of the Licensing Sub Committee when it is considering Licensing Act 2003 business is included with the agenda sheet for this meeting.

**5. Application for Premises Licence Fresher Stores, 58 & 58a Stanfield Road Bournemouth BH9 2NP**

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An application has been received for a new premises licence at Fresher Stores, 58 & 58a Stanfield Road, Bournemouth BH9 2NP.

The application has resulted in a representation from Environmental Health under the prevention of public nuisance licensing objective and is therefore brought to the Sub-Committee for determination.

No other items of business can be considered unless the Chair decides the matter is urgent for reasons that must be specified and recorded in the Minutes.